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Yashwantrao Chavan Mahavidyalaya, Urun-islampur Internal Quality Assurance Cell (IQAC 2023-2024)

Notice No.1

Date: Friday, 28/07/2023

The First Meeting of the Internal Quality Assurance Cell (IQAC) will be held on Monday, 31th July 2023 at 11.00 a.m. to discuss the business given in the agenda for the academic year 2023-24. All the members of IQAC are requested to attend the meeting.

The Agenda is attached.

AGENDA

- 1.01 Confirmation of the minutes of the previous meeting.
- 1.02 To prepare annual plan and academic calendar.
- 1.03 Formation various institutional committees.
- 1.04 Implementation of requirements of slow and advance learners.
- 1.05 To organize Parent and Alumni Meet.
- 1.06 Discuss and finalize online/offline webinars/workshops on different subjects.
- 1.07 Discussion over the documentation for AQAR- 2023-2024
- 1.08 Discussion on NEP
- 1.09 Any other business with the permission of the chairperson.

Place: IQAC Room

Date: 31th July 2023



Minutes

Minutes of the First Meeting of the International Quality Assurance Cell (IQAC) held on 31st July 2023, in **IQAC**.

The following members were present for the meeting:

1. Prin. Dr. A.M. Jadhav

2. Adv. Dhairyashil Patil

3. Dr.(Mrs.)M.V. Londhe

4. Dr. A.G. Jadhav

5. Dr. S. P. Hudale

6. Dr. H.A. Narayankar

7. Dr. A.R. Shinde

8. Dr. G.K. Kirdat

9. Mr. S.R. Mane

10. Mr. A.P. Chandekar

11. Adv. D.H. Patil

12.Mr. S.R. Rathi Alathi

13.Mr. P.P. Thorat

14. Mr. A.R. Patil ARDAIL

15. Mr. A.M. Patil

16. Mr. S. S. Satpute

Chairperson - Has

Management Representative

Member Coordinator

Teacher Representative

Alumni Nominee

Nominee form Local Society

Nominee form Local Society

Nominee form Industry

Administrative Staff

Students Nominee

Item 1.01: Confirmation of Minutes

The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members.

Item 1.02: Annual Plan and Academic Calendar

Discussed and finalized the annual plan and academic calendar for the academic year.

Item 1.03: Reforming Institutional Committee:

Plans were discussed regarding the formation of various institutional committees. Suggestions were made to streamline their function and increase effectiveness. The letters to the members were distributed.

Item 1.04: Implementation of requirements of slow and advance learners:

A comprehensive framework was proposed to cater to the diverse learning needs of advanced and slow learners. Further discussions will be held to finalize framework.

Item 1.05: To organize Parent and Alumni Meet.

Planning of Parent and Alumni meet was discussed and the suggestions were suggested to improve the more effective relationship.

Item 1.06: Discuss and finalize online/offline webinars/workshops on different subjects.

Various online/offline webinars/workshops on different subjects were discussed and finalized. The schedule and topics will be communicated to the concerned departments.

Item 1.07: Discussion over the documentation for AQAR- 2023-2024:

Discussed the documentation requirements for the Annual Quality Assurance Report (AQAR) for the academic year 2023-24. Plans were made to ensure timely and accurate submission.

Item 1.08: Discussion on NEP:

Implementation of NEP was discussed. It decided to form NEP Committee and appointment of Nodal Officer.

Item 1.09: Any other business with the permission of the chairperson:

Members were given the opportunity to discuss any other matters with prior permission of the Chair. No additional matters were raised.

Action Taken Report (ATR) of the first meeting: 1st Nov. 2023

- 1. Annual plan and academic calendar for the academic year 2023-24 was prepared.
- 2. Finalized the framework for addressing the requirements of advanced and slow learners.
- 3. Communicated and decided the schedule and topics of workshops to the concerned departments. Apart from the planned workshops, 7 workshops were organized on different topics. Upcoming workshops are planned to be conducted in next semester on the topics: 'Careers in Translation studies', 'Scientific Temper and Rational thinking'.
- 4. The guest lectures on various topics were planned and some of them were conducted on online platform and some were off line platform.
- 5. Ensured timely collection of documentation for AQAR 2023-24 to IQAC

6. Formation NEP Committee and appointed the Nodal Officer.

IQAC Coordinator

Y. C. Mahavidyalaya, Islampur



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Yashwantrao Chavan Mahavidyalaya, Urun-islampur Internal Quality Assurance Cell (IQAC 2023-2024)

Notice No.2

Date: Wednesday, 20/12/2023

The Second Meeting of the Internal Quality Assurance Cell (IQAC) will be held on Friday, 22nd Dec. 2023 at 11.00 a.m. to discuss the business given in the agenda for the academic year 2023-24. All the members of IQAC are requested to attend the meeting.

The Agenda is attached.

AGENDA

- 2.01 Confirmation of the minutes of the previous meeting.
- 2.02 Conduct seminars on various subjects.
- 2.03 Discuss and plan field visits.
- 2.04 Arrange wallpaper presentations.
- 2.05 Organize various competitions.
- 2.06 Organize "Election Literacy Programmes".
- 2.07 To conduct Internal Academic Audit.
- 2.08 Discussion on MoUs, Linkages and Collaborations.
- 2.09 Any other business with the permission of the chairperson.

Place: IQAC Room

Date: 31th July 2023

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Minutes

Minutes of the Second Meeting of the International Quality Assurance Cell (IQAC) held on 22nd Dec. 2023, in **IQAC**.

The following members were present for the meeting:

15.Prin. Dr. A.M. Jadhav

16.Adv. Dhairyashil Patil

17.Dr.(Mrs.)M.V. Londhe

18.Dr. A.G. Jadhav

19.Dr. S. P. Hudale

20.Dr. H.A. Narayankar

21.Dr. A.R. Shinde

22.Dr. G.K. Kirdat

23.Mr. S.R. Mane

24. Mr. A.P. Chandekar

25. Adv. D.H. Patil

26.Mr. S.R. Rathi

27.Mr. P.P. Thorat

28. Mr. A.R. Patil ARDII

15. Mr. A.M. Patil

16. Mr. S. S. Satpute

Chairperson -F

Management Representative

Member Coordinator

Teacher Representative

Alumni Nominee

Nominee form Local Society

Nominee form Local Society

Nominee form Industry

Administrative Staff

Students Nominee

Item 2.01: Confirmation of Minutes

The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members.

Item 2.02 Conduct seminars on various subjects.

It was suggested to conduct seminars on various subjects. Members were asked to suggest topics and speakers for the seminar. The committee discussed the

importance of organizing seminars to enhance academic knowledge and promote interdisciplinary learning.

Item 2.03 Discuss and plan field visits.

The committee planned field visits for the upcoming months. Field visits were considered crucial for providing students with practical exposure and enhancing their understanding of theoretical concepts. The committee decided to include visits to industries, research centers, historical places etc.

Item 2.04 Wallpaper presentations.

Arrangements for wallpaper presentations were discussed. A comprehensive framework was proposed to cater to the diverse learning needs.. Further discussions will be held to finalize framework. The committee emphasized the need for detailed and visually appealing presentations to effectively communicate ideas and findings.

Item 2.05: Organizing various competitions.

Various competitions were proposed and discussed. A list of competitions, along with their dates and rules, will be circulated among the members. The committee highlighted the importance of organizing a diverse range of competitions to cater to the interests and talents of all students.

Item 2.06 Election Literacy Programmes

The committee will work on creating a detailed plan for these programmes. The committee recognized the importance of promoting electoral literacy among students and pledged to organize engaging and informative programmes.

Item 2.07 Internal Academic Audits.

The need for conducting an internal academic audit was emphasized. A schedule will be prepared, and members will be informed accordingly. An internal academic audit is essential for ensuring the quality and effectiveness of academic programs.

Item 2.08 Discussions on MoUs, Linkages and Collaborations.

Discussions were held regarding MoUs, linkages and collaborations with other institutions and collaborations with other institutions and organizations. This

included reviewing existing agreements, exploring new partnership opportunities, and identifying areas for collaboration.

Item 2.09: Any other business with the permission of the chairperson:

Members were given the opportunity to discuss any other matters with prior permission of the Chair. No additional matters were raised.

IQAC Coordinator Y. C. Mahavidyalaya, Islampur

Action Taken Report (ATR) of the second meeting

Date: 31/1/2024

- 1. Seminars on various subjects were conducted successfully. Topics included 'Financial literacy', 'De-addiction' etc. were planned for this activity.
- 2. Four Field visits/tours were discussed and planned. Four study tours were arranged by different departments.
- 3. Wall paper presentation is the unique feature of this year. On birth and death anniversaries of great heroes the wall paper presentations were arranged by the college.
- 4. An Elocution Competition was organized on 15/11/2023 which was funded by A. D. Shroff Memorial Trust, Mumbai.
- 5. The Election Literacy Programmes were conducted.
- 6. The internal academic audit was conducted. Findings and recommendations are being reviewed.
- 7. Reviewed existing MoUs and partnerships to assess their effectiveness and impact. Explored potential collaborations with industry partners, research institutions, and other academic organizations. Identified key area for collaboration, including research projects, student exchange programs, and joint academic initiatives. Framework for monitoring and ensuring collaborations gives success and sustainability.

IQAC Coordinator
Y. C. Mahavidyalaya, Islampur

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Notice No.3

Date: Tuesday, 1/02/2024

The Third Meeting of the Internal Quality Assurance Cell (IQAC) will be held on Thursday, 3rd Feb. 2024 at 11.00 a.m. to discuss the business given in the agenda for the academic year 2023-24. All the members of IQAC are requested to attend the meeting.

The Agenda is attached.

AGENDA

- 3.01 Confirmation of the minutes of the previous meeting.
- 3.02 Organize events for poster and model presentations.
- 3.03 Discuss and plan University/ National/ International seminar and conferences.
- 3.04 Organize a food festival.
- 3.05 Plan 'Yashorang'.
- 3.06 Arrange student, parent, and alumani meets.
- 3.07 Any other business with the permission of the chairperson.

Place: IQAC Room

Date: 3rd Feb. 2024

Minutes



Minutes of the Third Meeting of the International Quality Assurance Cell (IQAC) held on 3rd Feb., 2024, in **IQAC**.

The following members were present for the meeting:

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2. Adv. Dhairyashil Patil

3. Dr.(Mrs.)M.V. Londhe

4. Dr. A.G. Jadhav

5. Dr. S. P. Hudale

6. Dr. H.A. Narayankar

7. Dr. A.R. Shinde

8. Dr. G.K. Kirdat -

9. Mr. S.R. Mane

10. Mr. A.P. Chandekar

11. Adv. D.H. Patil

12.Mr. S.R. Rathi Plathi

13.Mr. P.P. Thorat

14. Mr. A.R. Patil ARBIT

15. Mr. A.M. Patil

16. Mr. S. S. Satpute

Chairperson <

Management Representative

Member Coordinator

Teacher Representative

Alumni Nominee

Nominee form Local Society

Nominee form Local Society

Nominee form Industry

Administrative Staff

Students Nominee

Minutes:



Item 3.01: Confirmation of Minutes

The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members.

Item 3.02 Events for poster and model presentations.

It was suggested to conduct events for poster and model presentations. Members were asked to suggest topics and speakers for the same. The committee emphasized the importance of organizing such events regularly to promote academic excellence.

Item 3.03 University/ National/ International seminar and conferences.

The committee discussed and planned University/National/International seminars and conferences. The aim is to invite renowned speakers and researchers to share their insights and knowledge. Seminars and conferences are essential for fostering intellectual growth and academic exchange. The committee emphasized the need to plan these events meticulously to ensure their success and impact.

Item 3.04: Food Festival

It was decided to organize a food festival. The festival will showcase a variety of cuisines and dishes, providing an opportunity for students to experience different culinary traditions. The committee discussed the logistics and menu options for the festival.

Item 3.05 Yashorang '(Cultural Program)

Plans for 'Yashorang', an event of cultural program, were discussed. The aim is to impart the rich cultural heritage of the region through various performances and activities. The committee emphasized the need to organize the event professionally and ensure maximum participation from students and the community.

Item 3.06 Student, Parent, and Alumni Meets

It was decided to arrange student, parent, and alumni meets. These meeting will provide an opportunity for interaction and feedback, fostering a sense of community and belonging.

Item 3.07: Any other business with the permission of the chairperson:

Members were given the opportunity to discuss any other matters with prior permission of the Chair. No additional matters were raised.

IQAC Coordinator Y. C. Mahavidyalaya, Islampur

Action Taken Report (ATR) of the Third meeting

Date: 30 /3/2024

- 1. An event for poster and model presentation was organized.
- 2. Discussions and planning for upcoming seminars and conferences at various levels were held. Dept. of Hindi organized a national seminar.
- 3. A food festival was successfully organized.
- 4. Planning for 'Yashorang' cultural program was done.
- 5. Student, parent, and alumni meet was arranged. The event provided a platform for interaction and networking among the stakeholders.

IQAC Coordinator
Y. C. Mahavidyalaya, Islampur

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Notice No.4

Date: Friday, 3/5/2024

The Fourth Meeting of the Internal Quality Assurance Cell (IQAC) will be held on Thursday, 6th May 2024 at 11.00 a.m. to discuss the business given in the agenda for the academic year 2023-24. All the members of IQAC are requested to attend the meeting.

The Agenda is attached.

AGENDA

- 4.01 Confirmation of the minutes of the previous meeting.
- 4.02 Develop a research culture
- 4.03 Foster a reading culture
- 4.04 To conduct Student Satisfaction Survey (SSS)
- 4.05 Confirmation to new courses from the CDC
- 4.06 To collect annual reports from all the departments, committee and subjects
- 4.07 To place AQAR before Governing Council.
- 4.08 To update the institutional website.
- 4.09 Any other matter with prior permission of the chair.

Place: IQAC Room

Date: 6th May 2024



Minutes

Minutes of the Fourth Meeting of the International Quality Assurance Cell (IQAC) held on 6th May, 2024, in **IQAC**.

The following members were present for the meeting:

1 Prin. Dr. A.M. Jadhav

2 Adv. Dhairyashil Patil

3 Dr.(Mrs.)M.V. Londhe

4 Dr. A.G. Jadhav

5 Dr. S. P. Hudale

6 Dr. H.A. Narayankar

7 Dr. A.R. Shinde

8 Dr. G.K. Kirdat

9 Mr. S.R. Mane

10 Mr. A.P. Chandekar

11 Adv. D.H. Patil

12 Mr. S.R. Rathi

13 Mr. P.P. Thorat

14 Mr. A.R. Patil Alth

15. Mr. A.M. Patil

16. Mr. S. S. Satpute

Chairperson Z/

Management Representative

Member Coordinator

Teacher Representative

Alumni Nominee

Nominee form Local Society

Nominee form Local Society

Nominee form Industry

Administrative Staff

Students Nominee

Item 4.01: Confirmation of Minutes

The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members.

Item 4.02 Develop a research culture

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It was emphasized to develop a research culture within the institution. Members discussed strategies to encourage faculty and students to engage in research activities.

Item 4.03 Foster a reading culture

The committee discussed and planned to foster a reading culture among students and faculty. Initiatives such as book clubs, reading challenges, and library programs were considered. A reading culture contributes to intellectual growth and academic success.

Item 4.04 To conduct Student Satisfaction Survey (SSS)

It was decided to conduct a Student Satisfaction Survey (SSS) to gather feedback from students about various aspects of the institution. The SSS is an important tool for assessing the quality of education and services provided by the institution.

Item 4.05 Confirmation to new courses from the CDC

The committee reviewed and confirmed new courses proposed by the college Development Committee (CDC). The introduction of new courses is aimed at enhancing the academic offerings of the institution and meeting the evolving needs of the students. The committee discussed the relevance and feasibility of the proposed courses.

Item 3.06 Student, Parent, and Alumni Meets

It was decided to arrange student, parent, and alumni meets. These meeting will provide an opportunity for interaction and feedback, fostering a sense of community and belonging.

Item 4.06 To collect annual reports from all the departments, committee and subjects

It was decided to collect annual reports from all departments, committees and subjects. The reports will provide an overview of activities and achievements during the academic year.

Item 4.07 Placement of AQAR before Governing Council

The committee agreed to place the Annual Quality Assurance Report (AQAR) before the Governing Council for review and approval. The AQAR is a

comprehensive report that evaluates the quality and effectiveness of academic and administrative processes.

Item 4.08 Update of Institutional Website

It was decided to update the institutional website to provide accurate and up-todate information to students, faculty, and stakeholders. An updated website is crucial for effective communication and promotion of the institution. The committee discussed the areas of the website that require updating and assigned responsibilities for the task.

Item 4.09 Any other matter with prior permission of the chair

The meeting ended with a vote of thanks to the chair

IQAC Coordinator Y. C. Mahavidyalaya, Islampur

Action Taken Report (ATR) of the Fourth meeting

Date: 1 /7/2024

The meeting of the IQAC was held on 6th May, 2024 at 11.00 a.m.

- 1. Efforts to develop a research culture were initiated. This includes encouraging faculty and student to engage in research activities and providing support for research endeavors.
- 2. Steps were taken to foster a reading culture among the students and faculty.
- 3. The student satisfaction survey was conducted. Results are being analyzed, and actions will be taken based on the feed received.
- 4. Confirmation of new courses from the College Development committee was obtained. These courses will be implemented as per the approved timeline.
- 5. Annual reports from all departments, committees and subjects were collected. These reports provide insights into the activities and achievements of each entity.
- 6. The Annual Quality Assurance Report (AQAR) was prepared and presented before the Governing Council for review and approval.
- 7. The institutional website was updated with relevant information, including new courses, events, and achievements.

Mode

IQAC Coordinator Y. C. Mahavidyalaya, Islampur